



**THE BETA SIGMA LAMBDA EDUCATIONAL  
FOUNDATION PRESENTS  
“Stepping Into Wellness”**

**LOCATION: THE BUSHNELL CENTER FOR THE PERFORMING ARTS-  
MORTENSEN HALL**

**DATE: SATURDAY MARCH 30<sup>TH</sup> 2013**

**TIME: 12PM-6PM**

The Beta Sigma Lambda Educational Foundation, a non-profit, tax-exempt organization with 501.c.3 status and subsidiary of the Beta Sigma Lambda Chapter of Alpha Phi Alpha Fraternity Incorporated, ([www.hartfordalphas.com](http://www.hartfordalphas.com)) would like to invite you to participate in our **6<sup>TH</sup> ANNUAL STEP-OFF CLASSIC**.

This event has three primary goals:

1. To promote health and fitness among Hartford families and youth,
2. To encourage Greater Hartford youth to go to High School and College and
3. To unite the community in a fun and entertaining way.

This event will take place on **Saturday March 30<sup>th</sup> 2013**. Teams wishing to participate must confirm their intentions by completing the enclosed registration form no later than **February 15<sup>th</sup> 2013**. We are anticipating responses from many teams. Therefore, it is very important that you **respond as early as possible**. There is a **\$150.00 non-refundable entry fee at the time of registration**.

If your team would like to participate please contact **Elijah A. Oliver (Eli) @ 860-985-5828** or via email @ [elijahaoliver@hartfordstepoff.com](mailto:elijahaoliver@hartfordstepoff.com). I look forward to hearing from you in the near future.

**Best regards,**

*Elijah A. Oliver*

**Elijah A. Oliver  
Step Show Chair**



## Contact Sheet

Team Name: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Chapter: \_\_\_\_\_  
University/College affiliation (if applicable) \_\_\_\_\_

### Step Team Contact Person:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax: \_\_\_\_\_  
Cell phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Number of Team Members and Names (10 person maximum)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of team supporters attending the event: 3 (including assistance)

Names: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Equipment Needed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## Step Show Contract

### Rules and Conditions:

- Each Team commits to appear as one of the step teams scheduled to compete in the event on 3/30/2013. The show will start **promptly** at 2pm in Mortensen Hall at The Bushnell Center for the Performing Arts. (Doors will open at 1:15pm)
- Each team agrees upon competing for an award of \$2000 provided its performance is in compliance with the rules herein and the team is chosen as the 1<sup>st</sup> place winner. *Payment will be available immediately following the conclusion of the show. (After the announcement of the winning teams).*
- All teams must pay a **non-refundable** entry fee of \$150.
- **THERE WILL BE A GRAND PRIZE OF \$2000 FOR THE BEST FRATERNITY AND \$2000 FOR THE BEST SORORITY. (\$1000 FOR RUNNER UP FRATERNITY AND SORORITY).**
- **All fees, contact sheets and contracts are due no later than February 15<sup>th</sup> 2013.**
- In the event of a step team being unable or unwilling to perform in the Step Show, the Step Show Chairs must be notified by **February 27<sup>th</sup> 2013** so that adequate time may be given to notify other aspiring teams and give them an opportunity to better prepare for the competition.
- All teams **must** arrive for their rehearsal time if they want to rehearse. Times for rehearsal will be selected by 3/16/13. Rehearsals are important if you have any lighting and sound cues so that the Theater staff can program the lights and sound. (Start time of show is 2pm **SHARP!!!** Teams **must** arrive back in the Theater by 12:30pm). **The show will NOT be delayed!**
- Teams are to check in at the stage door of the theater, which is on the Trinity Street side of the building. Teams will be checked in and assigned a dressing room. Any team who wants stage practice time must check in 30 minutes prior to their assigned practice time. If a team is not able to make their assigned time and does not notify the HSOC then they will forfeit their rehearsal time and may rehearse **IF** time permits. Rehearsal time is not guaranteed at this point.

- **Teams arriving late to the event will have 5 points deducted from their final score.**
- Only those individuals listed on the team roster will be admitted with the step team. This includes stage help, prop managers and/or assistance. The **maximum** amount of people per team is 13 total (**10-performers 3-stage help; if applicable**) who will be admitted free of charge and they will be the only ones permitted backstage.

**Ex:** If a team has 8 performers and 3 people for stage help, those 11 individuals are admitted free of charge. You **cannot & will not** add an additional 2 people just because the maximum is 13.

- **IDENTIFICATION WILL BE VERIFIED AT THE STAGE DOOR!!!!**
- All props will be provided by the step-team.
- Please make the HSOC aware of any large props before hand as you will be in a union theater and they will need to know of any large pieces that are not hand props.
- The order of the show will be determined after all teams have finished with their stage time.
- Travel expenses will be reimbursed up to \$100 if any team is traveling from outside of the state of Connecticut. If a team is traveling from within the state of Connecticut, travel expenses will be reimbursed up to \$50. **Receipts MUST be provided and WILL be verified!!!!** **There are no exceptions!!**

### **Routine/Safety:**

- Each team shall consist of no less than three (3) members and no greater than ten (10) members.
- Step routines will be no longer than twelve (12) minutes.
- 10 Points will be deducted after the 12 minute mark.
- To avoid any misunderstanding or complications, individuals provided by your team who are familiar with your show should handle props, music, and lighting, during the team's performance. Music **MUST** be suitable for the show!!
- Special lighting is permissible. Use of video services is available upon request. **Strobe lights and video services must be requested with submission of registration. Black lights are not available!**
- Performers are not allowed to use oils, liquids, smoke bombs, pyrotechnics or whipped cream. **(THIS IS A FAMILY SHOW)**
- Profanity, nudity, obscene gestures or unnecessary display of disrespect on or off the stage will result in a team's disqualification. (If 7 of the 9 judges deem an act or behavior inappropriate, then it will be determined inappropriate). **(THIS IS A FAMILY SHOW)**

- Any team member that is found to be displaying grossly unsportsmanlike conduct will result in the disqualification of their team.
- Teams cannot display **ANY** signs of disrespect toward any other Greek Organization. Failure to comply will result in **immediate** disqualification from the competition!
- Routines **shall not consist of any amounts of sexually explicit enactments or offensive language.** (i.e. Men-Keep your shirts and clothes on!!!) If you have doubts...**DON'T DO IT!!!**
- Any one person or team caught attempting to sneak alcohol, drugs, or other contraband into the show facility will be automatically disqualified and escorted off the premises.
- Each team agrees that if you should violate this clause, you **will be disqualified from the competition!!**

### **Grading Scale:**

- The grading scale will be on a numeric scale using whole numbers from 1-10 or 1-15, with a score of one (1) being the lowest and ten (10) being the highest, with some categories using fifteen (15) as the highest.
- Each group is allotted 12 minutes for their **entire** routine. The time will begin on the **initial** musical or verbal presentation of the Step Team; **NOT** the introduction of the Step Team by the Host.
- The timing procedure will be as follows:
  - A) There will be a timer visible directly in front of the stage so teams are able to keep track of their time.
  - B) At the initial (musical or verbal) presentation of the Step Team, 12:00 will be displayed on the timer and therefore begin to count down.
  - C) If the timer has reached 0:00 and the team is still performing, 10 points will be deducted from the overall score for exceeding the time allowance.

**THE WINNERS WILL BE PICKED BY A PANEL OF JUDGES GRADING ON THE FOLLOWING CRITERIA: Categories/Points (minimum points possible 9; Maximum points possible: 105)**

<b>1. Introduction</b>	<b>1-10</b>
<b>2. Crowd response</b>	<b>1-10</b>
<b>3. Complexity</b>	<b>1-15</b>
<b>4. Creativity/Style</b>	<b>1-15</b>
<b>5. Synchronization</b>	<b>1-10</b>
<b>6. Transition</b>	<b>1-10</b>
<b>7. Enthusiasm</b>	<b>1-10</b>
<b>8. Vocal Clarity</b>	<b>1-10</b>
<b>9. Overall Performance</b>	<b>1-15</b>

- Judges will be members of the NPHC.

**THE ABOVE RULES AND CONDITIONS ARE FINAL. THERE WILL BE NO EXCEPTIONS!!**

By signing below I am agreeing, as my team's representative, to all of the above rules, conditions, and regulations involved, in participating in the **6<sup>th</sup> Annual Step-Off Classic** at The Bushnell Center for the Performing Arts. I also agree that I am the authorized person to sign on behalf of the team and make sure that each team member will adhere to all rules. It is my understanding that failure to comply with the aforementioned can result in disqualification or point deduction, as to be determined by the step show chair, co-chair and/or judges. Please forward all fees, contracts and contact sheets to:

Beta Sigma Lambda Educational Foundation, Inc  
Beta Sigma Lambda Chapter  
ATTN: Step-Off Classic Committee  
P.O. Box 335  
Hartford, CT 06141

\_\_\_\_\_  
Organization

\_\_\_\_\_  
Print Name of Team Contact

\_\_\_\_\_  
Signature of Contact

\_\_\_\_\_  
Date